ENGL 210

Technical Business Writing: (3-0) Credit 3. Focus on writing for professional settings; correspondence and researched reports fundamental to the technical and business workplace—memoranda, business letters, research proposals and presentations, use of graphical and document design; emphasis on audience awareness, clarity of communication and collaborative teamwork.

Please pay close attention to the following class restrictions for the spring 2018 semester.

ENGL 210.501-505 are for CHEN students only

ENGL 210.506-587 are for non-ENGR students only

ENGL 210.588-599 are for ENGR students only, excluding CHEN